

Republic of the Philippines
City of **SILAY**
Province of **NEGROS OCCIDENTAL**

OFFICE OF THE BUILDING OFFICIAL

SIGN PERMIT

APPLICATION NO.

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SP NO

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BUILDING PERMIT NO.

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BOX 1 (TO BE ACCOMPLISHED BY THE OWNER/APPLICANT)

OWNER/APPLICANT	LAST NAME	FIRST NAME	M.I.	TIN
FOR CONSTRUCTION OWNED BY AN ENTERPRISE		FORM OF OWNERSHIP	USE OR CHARACTER OF OCCUPANCY	
ADDRESS: NO., STREET, BARANGAY,		CITY/MUNICIPALITY	ZIPCODE	TELEPHONE NO
LOCATION OF CONSTRUCTION: LOT NO. _____ BLK NO. _____ TCT NO. _____ TAX DEC. NO. _____ STREET _____ BARANGAY _____ CITY/ MUNICIPALITY _____				
SCOPE OF WORK				
<input type="checkbox"/> NEW CONSTRUCTION	<input type="checkbox"/> RENOVATION _____	<input type="checkbox"/> DEMOLITION _____		
<input type="checkbox"/> ERECTION	<input type="checkbox"/> CONVERSION _____	<input type="checkbox"/> ANCILLARY BUILDING/STRUCTURE _____		
<input type="checkbox"/> ADDITION	<input type="checkbox"/> REPAIR _____	<input type="checkbox"/> OTHERS (Specify) _____		
<input type="checkbox"/> ALTERATION	<input type="checkbox"/> MOVING _____			
USE OR CHARACTER OF OCCUPANCY				
A. Type of Display -				
1. <input type="checkbox"/> Neon	1. <input type="checkbox"/> Single Face	2. <input type="checkbox"/> Double Face	3. <input type="checkbox"/> Multi-Media	
2. <input type="checkbox"/> Illuminated	3. <input type="checkbox"/> Painted-on	4. <input type="checkbox"/> Other		
B. Type of Installation				
1. <input type="checkbox"/> Business Sign, Wall Type	4. <input type="checkbox"/> Business Sign, Temporary	7. <input type="checkbox"/> Advertising Sign, Wall Type		
2. <input type="checkbox"/> Business Sign, Projecting Type	5. <input type="checkbox"/> Advertising Sign, Ground Type	8. <input type="checkbox"/> Advertising Sign, Other		
3. <input type="checkbox"/> Business Sign, Ground Type	6. <input type="checkbox"/> Advertising Sign, Wall Type			
C. Display Size/Face: L (m) = _____ W (m) = _____ At (m ²) = _____				

BOX 2 (TO BE CHECKED, RECEIVED AND RECORDED)

ACCOMPANYING DOCUMENTS: [FIVE (5) SETS EACH SIGNED AND SEALED BY RESPONSIBLE DESIGN PROFESSIONAL]	
<input type="checkbox"/> CERTIFIED XEROX COPY OF TCT	<input type="checkbox"/> XEROX COPY OF LOT PLAN AND SITE DEVELOPMENT PLAN
<input type="checkbox"/> IF NOT OWNED BY THE APPLICANT IN ADDITION TO THE CERTIFIED XEROX COPY OF TCT, XEROX COPY OF CONTRACT OF LEASE	<input type="checkbox"/> PLANS OF SIGN STRUCTURES, STRUCTURAL DESIGN & COMPUTATIONS
<input type="checkbox"/> XEROX COPY OF TAX DECLARATION AND LATEST REALTY TAX RECEIPT	<input type="checkbox"/> SPECIFICATIONS AND COST ESTIMATES

BOX 3

DESIGN PROFESSIONAL, PLANS AND SPECIFICATIONS	
<p style="text-align: right;">_____ Date _____</p> <p style="text-align: center;">ARCHITECT AND/OR CIVIL ENGINEER (Signed and Sealed Over Printed Name)</p>	
Address	
PRC. No	Validity
PTR. No	Date Issued
Issued at	TIN

BOX 4

FULL-TIME INSPECTOR AND SUPERVISOR OF CONSTRUCTION WORKS	
<p style="text-align: right;">_____ Date _____</p> <p style="text-align: center;">ARCHITECT OR CIVIL ENGINEER (Signed and Sealed Over Printed Name)</p>	
Address	
PRC. No	Validity
PTR. No	Date Issued
Issued at	TIN

BOX 5

<p style="text-align: right;">_____ Date _____</p> <p style="text-align: center;">APPLICANT (Signature Over Printed Name)</p>			
Address			
C.T.C. No.	Date Issued	Place Issued	TIN